



COMPANY MOTOR VEHICLE POLICY

This policy is aimed at promoting safe driving practices and principles in reducing the likelihood of being involved in a road side accident and to avoid becoming a further road trauma statistics. All A.M.S. Tugs & Barges employees are strongly encouraged to adopt these safe driving practices and behaviors to ensure their safety and well-being including the safety of other road users.

Our commitment in providing a safe working environment is extended through our Company Motor Vehicle Policy. This policy applies to Company owned, leased and/or hired motor vehicles. All vehicles must comply with accepted regulatory and industry safety standards and must be driven within the safe parameters of their design.

The Company Motor Vehicle Policy outlines the responsibilities and obligations of all our employees to help mitigate the risks involved. All employees must immediately inform the company if their driver's license is either suspended or revoked.

The following key principles are applied as part of the Company Motor Vehicle Policy:

- Ensure that the correct selection of motor vehicle is fit for the intended use
- All Company owned/managed vehicles are maintained and road worthy
- Ensure you have the authority to drive a Company vehicle
- Maintain a current Driver's License within the required State and/or Federal Laws
- Drive responsibly and within the State and Federal Laws
- Ensure all accidents are reported
- Ensure safety checks are conducted on vehicles prior to use
- Ensure safety checks are conducted after journey is completed
- Ensure ample time is spent in planning your journey and is fit to drive
- Ensure "Driver Fatigue" is avoided and managed through regular refresher stops

All A.M.S. Tugs & Barges staff shall comply with this Policy and the procedures and guidelines outlined in the "Company Motor Vehicle Policy" when driving Company vehicles.

Alan Yeo

Managing Director – A.M.S. Tugs & Barges

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AUSTRALIA MARINE SERVICES PTY LTD T/A A.M.S. Tugs & Barges

Owner/Operator of Barges & Offshore Vessels

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